Welcome to this course! As you progress through the course, remember that ITT Technical Institute is here to provide you with various resources and support to help you learn and succeed. The course is divided into six modules. Each module has several graded assignments and lessons designed specifically to focus on the content and competencies you need to build to be ready for today’s workplace. You can review these assignments and activities provided in the syllabus of the course.

Each module, except Module 1, will span two course weeks. The following table maps out the modules with the weeks in the course:

|  |  |
| --- | --- |
| Course Module | Course Week |
| Module 1 | Week 1 |
| Module 2 | Week 2  Week 3 |
| Module 3 | Week 4  Week 5 |
| Module 4 | Week 6  Week 7 |
| Module 5 | Week 8  Week 9 |
| Module 6 | Week 10  Week 11 |

Your course instructor will assign specific assignments, readings from your textbook and other resources, and lessons each week and explain when each one is due. You are expected to complete all homework assignments on or before due date and submit them for grading, wherever applicable. Use your syllabus and study guide as tools to manage your time. Your syllabus provides estimated time for each out-of-class activity. This will give you a good idea of how much time you need to budget to complete out-of-class work. Since all course activities are mentioned in the syllabus, it’s a good idea to work ahead in the course.

In addition to homework assignments, there will be specific in-class activities to help you understand and apply the concepts to various situations. These class activities may include graded discussions, labs, and quizzes. As you participate in these activities, you are encouraged to share ideas with your peers and instructor, work collaboratively on projects and team assignments, raise critical questions, and provide constructive feedback.

Once again, welcome to the course and enjoy your academic journey by making the best use of resources provided to you!